

**Ministry of IT & Telecommunications
Government of Pakistan**

Universal Service Fund Research & Development Fund

**EXPRESSION OF INTEREST FOR ACQUIRING ACCOUNTING SOFTWARE
FOR THERE FUND**

Ministry of IT & Telecommunication is looking for a qualified and reputed Firm for acquiring accounting software of its two Funds i.e. Universal Service Fund (USF) and Research & Development Fund (R&D Fund).

The Ministry therefore invites sealed tenders on single stage two envelope (Technical and Financial) bidding process basis from well-known software houses registered with P@SHA for the purchase of accounts software.

Software Specification:

Based on our need a Software Package is desired that should have the following specifications as "Minimum Requirements".

- 1. Multiple Users (5 Users)**
- 2. Chart of Accounts**
- 3. Journal accounting entries**
- 4. General Ledger**
- 5. Trial Balance**
- 6. Financial Statements i.e. Income Statement, Balance Sheet, Cash Flow Statement etc.**
- 7. Financial Module (Budgeting)**
- 8. Taxation**
- 9. Cheque issuance**
- 10. Reconciliation (Cash, Bank)**
- 11. Controlled environment of the software, access through password**
- 12. All the changes, additions/deletions and rectifications are controlled by supervisors.**
- 13. The voucher will be printed on paper size A 4.**
- 14. Automated serial number will be allotted and printed.**

In Addition to the above, the Software Version should ideally be the latest in the market.

Profile of the firm and sealed proposals must be delivered at the address given below on or before **15th June, 2017 at 1100 a.m.**

Proposals will be opened on the same day in the office of the undersigned in the presence of representatives of the firms who may wish to attend.

The purchaser reserves all the rights to reject all or any proposal at any time prior to award of contract as per provision of PPRA Rules.ToR is also available at PPRA's website (www.ppra.org.pk).

(Arshad Abbas)

Section Officer (F&A)

Ministry of Information Technology & Telecommunication,

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